

Grievance Letter against new Employees

Sample -1

Dated _____

To,

Designation

Organization Name

Address_____

Ref: Complaint of the New employee's Misbehavior

Dear Sr. / Mrs.

This letter is written on behalf of the senior employee union concerning about the new worker's misbehavior while they are on training and the alteration in shifts in the (Organization Name) _____. This thing became utterly serious each and every day as the current employees are not showing any interest towards the training and _____ misconduct _____ with _____ their _____ senior _____ employees.

As you are well aware of the fact that these incident are causing bad impact over the Senior employee's and they are showing least interest on training these new joinees. Few of the Senior Employee has also put down their papers and looking for the new option.

The times of working hours (Late sitting) being rendered by the junior employees are not able to match up to the mark resulting to a very low individual result. With regards to this case, you can refer to the monthly performance report to confirm this allegation.

Please have a good judgment to manage the circumstances. Whatever effort that you will make with regards to this matter will be highly respected by us.

Thank you,

Yours Truly,

Signature

Name of the person

Designation