My Company name

My company slogan

Insert Your Logo

Bill To: [Nam [Corr [Stre [City, [Pho

Statement

Date:		November 20, 2024				
Statement #		[100]				
Customer ID:		[ABC12345]				
Page	1 of	1				

Account Summary

[Name] [Company Name] [Street Address] [City, ST ZIP Code] [Phone]		Previous Balance Credits New Charges Total Balance Due Payment Due Date			\$ \$ \$ \$	3,000.00 1,250.00 537.50 2,287.50 26-Aug-2009		
Date	Invoice #	Description		Charges	Credits		L	ine Total
6/20/09		Previous Balance (Forwarded)					\$	3,000.00
6/30/09	INV556611	New Charges for INV556611	\$	500.00			\$	3,500.00
6/30/09		INV556600 Payment overdue charge (5%)	\$	37.50			\$	3,537.50
7/3/09	INV556611	Payment Received			\$	1,250.00	\$	2,287.50
			1					

Account Current Balance \$ 2,287.50

Your account balance is 2287.5 Please make your payment to cover the balance by the due date.

Make all checks payable to My Company name

Thank you for your business!

Should you have any enquiries concerning this statement, please contact John Doe on 0-000-000-0000

111 Street, Town/City, County, ST, 00000

Tel: 0-000-0000 Fax: 0-000-0000 E-mail: info@yourcompanysite.com Web: www.yourcompanysite.com