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MONTHLY PROFIT & LOSS STATEMENT TEMPLATE

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<Company Name>
COMPANY NAME

John Smith
PREPARED BY

<Year>
YEAR

Item	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
INCOME													
Sales	27,800.00	31,414.00	30,858.00	29,468.00	28,634.00	30,858.00	28,634.00	30,302.00	29,190.00	30,858.00	29,190.00	29,190.00	356,396.00
Services	13,000.00	14,300.00	14,040.00	13,780.00	13,910.00	14,820.00	14,430.00	14,430.00	14,040.00	14,690.00	14,300.00	13,520.00	169,260.00
Other Income	5,000.00	5,250.00	5,450.00	5,450.00	5,500.00	5,750.00	5,150.00	5,500.00	5,600.00	5,250.00	5,350.00	5,550.00	64,800.00
Total Income	**45,800.00**	**50,964.00**	**50,348.00**	**48,698.00**	**48,044.00**	**51,428.00**	**48,214.00**	**50,232.00**	**48,830.00**	**50,798.00**	**48,840.00**	**48,260.00**	**590,456.00**
EXPENSES													
Accounting	500.00	510.00	525.00	510.00	520.00	515.00	515.00	510.00	525.00	515.00	520.00	525.00	6,190.00
Advertising	900.00	918.00	927.00	936.00	918.00	945.00	945.00	945.00	936.00	918.00	945.00	927.00	11,160.00
Assets	3,800.00	3,990.00	3,876.00	3,914.00	3,914.00	3,914.00	3,914.00	3,914.00	3,990.00	3,952.00	3,990.00	3,914.00	47,082.00
Bank Charges	500.00	525.00	520.00	515.00	510.00	520.00	515.00	520.00	510.00	510.00	520.00	525.00	6,190.00
Depreciation	1,200.00	1,236.00	1,236.00	1,260.00	1,224.00	1,248.00	1,236.00	1,260.00	1,260.00	1,224.00	1,260.00	1,248.00	14,892.00
Electricity	150.00	154.50	153.00	157.50	154.50	153.00	156.00	153.00	157.50	156.00	153.00	156.00	1,854.00
Insurance	180.00	185.40	185.40	185.40	189.00	189.00	189.00	187.20	187.20	187.20	189.00	185.40	2,239.20
Interest	610.00	628.30	634.40	640.50	628.30	640.50	622.20	640.50	634.40	628.30	628.30	628.30	7,564.00
Motor Vehicles	2,110.00	2,173.30	2,152.20	2,173.30	2,194.40	2,194.40	2,194.40	2,173.30	2,194.40	2,215.50	2,152.20	2,173.30	26,100.70
Office Supplies	300.00	315.00	306.00	306.00	309.00	312.00	309.00	306.00	312.00	312.00	309.00	315.00	3,711.00
Postage and Printing	120.00	122.40	122.40	123.60	123.60	123.60	124.80	122.40	126.00	122.40	126.00	126.00	1,483.20
Office Rental	650.00	669.50	682.50	682.50	682.50	663.00	663.00	676.00	682.50	676.00	669.50	676.00	8,073.00
Communication	650.00	676.00	682.50	663.00	682.50	669.50	669.50	663.00	663.00	669.50	663.00	676.00	8,027.50
Repairs & Maintenance	1,440.00	1,468.80	1,512.00	1,497.60	1,483.20	1,497.60	1,497.60	1,497.60	1,483.20	1,512.00	1,483.20	1,497.60	17,870.40
Stationary	175.00	182.00	183.75	183.75	178.50	180.25	182.00	180.25	178.50	178.50	178.50	182.00	2,163.00
Subscriptions	311.00	326.55	326.55	326.55	320.33	320.33	317.22	317.22	326.55	317.22	323.44	317.22	3,850.18
Training / Seminars	160.00	166.40	166.40	166.40	166.40	164.80	163.20	164.80	164.80	166.40	164.80	166.40	1,980.80
Salaries and Wages	15,000.00	15,450.00	15,600.00	15,600.00	15,300.00	15,300.00	15,300.00	15,600.00	15,600.00	15,750.00	15,450.00	15,750.00	185,700.00
Other Expenses	360.00	370.80	374.40	378.00	370.80	374.40	374.40	378.00	378.00	374.40	374.40	367.20	4,474.80
Total I Expenses	**29,116.00**	**30,067.95**	**30,165.50**	**30,219.10**	**29,869.03**	**29,924.38**	**29,887.32**	**30,208.27**	**30,309.05**	**30,384.42**	**30,099.34**	**30,355.42**	**360,605.78**
Profit / Loss	**16,684.00**	**20,896.05**	**20,182.50**	**18,478.90**	**18,174.97**	**21,503.62**	**18,326.68**	**20,023.73**	**18,520.95**	**20,413.58**	**18,740.66**	**17,904.58**	**229,850.22**