

Alison Brown

15 Jilly Lane

Eder WA 6333

Tel: 0800 000 000

E: Alison.brown@emil.com

[Redacted]

Ms Karen O'Loughlin

Office Manager

Harrison's Accountants

100 Major Road

Eder WA 6333

Dear Ms O'Loughlin

I'm writing to notify you that I will be leaving Harrison's Accountants due to my pregnancy. It is with sadness that I leave a job where I have worked with such a great team and have really enjoyed the variety of projects and challenges.

As per my employment contract, I am giving one month's notice and my last week here will commence 7 June 2014. I am confident that I will be able to finalise my projects by that time and complete the handover process. I plan on staying at home with the baby for a few years but am open for discussions about returning to work in the future at that time.

Thank you for all your support during my time at the company, and please contact me if you need any more information.

Yours sincerely

[Redacted]

Alison Brown